

Record of processing activities of the data controller

In accordance with Article 27 of Law no. 1.565 of December 3, 2024, every data controller, or where applicable their representative, shall keep a written record of the processing activities carried out under their responsibility.

To assist you in completing this record, the APDP is providing you with a record template as an Excel file (in French) [available here](#).

To assist you, **factsheets**, **definitions** and **examples by activity** are also available.

Finally, to help you identify the different processing activities that your entity carries out, a list of the main processing operations is available [here](#).